



The **Research Shop**

COMMUNITY. CAMPUS. COLLABORATION. 

CALL FOR GRADUATE STUDENT ASSISTANT(EVALUATION)

COMMUNITY ENGAGED SCHOLARSHIP INSTITUTE/RESEARCH SHOP

We are seeking a graduate student to join the Research Shop, part of the Community Engaged Scholarship Institute (CESI) in the College of Social & Applied Human Sciences, to join our team for the Fall 2018 and Winter 2019 semesters. CESI works in collaboration with community organizations and initiatives to address community research needs. Our work enables university-community collaborations that positively impact our partners and the wider community.

Duties of Research Shop Graduate Student Assistant (evaluation) includes:

- Supporting program evaluation projects directed at meeting the needs of community organizations addressing poverty, food security, the environment, and other complex social issues.
- Designing and carrying out program evaluations including primary research, such as interviews or surveys, or secondary research, such as document scans or literature reviews.
- Collaborating with other graduate students and/or faculty in an interdisciplinary setting.
- Receiving professional development related to community engaged scholarship and knowledge mobilization.
- Attending regular meetings with other Research Shop students and community partners.

Required Skills and Experience:

- Demonstrated experience with program evaluations gained through either course work or applied work experience.
- Interest in working with community organizations and initiatives, specifically around issues of poverty, food security, the environment, and other complex social issues.
- Strong attention to detail.

Preferred Skills and Experience:

- Experience related to community engagement or community-based research an asset
- Ability to anticipate potential ethical concerns for evaluations, and, provide necessary initiative and follow through to resolution assuring minimal impact to projects.
- Attention to detail while working with numerous and/or large documents.
- Knowledge of regulations, guidelines, and best practices governing human subject research.

Hours of work will be up to 5 hours a week commencing early September 2018. The successful student must commit to two full semesters. This position pays \$22.50/hour.

Application Package

- Curriculum Vitae (CV)
- Cover letter describing your interest in this position with the Research Shop
- Contact information for 2 references (at least one academic reference)
- A sample of recently written work (preferably non-academic)

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At the University of Guelph, fostering a culture of inclusion is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Application Deadline: Please submit the application package by 8:00 pm September 17th, 2018.

Interviews will be held in September.

Please send to:

Karen Nelson

Research Shop Coordinator, Community Engaged Scholarship Institute

rshop@uoguelph.ca