CESI Student Position
Knowledge Mobilization Assistant

The Community Engaged Scholarship Institute (CESI) is hiring a graduate student to join our team as Knowledge Mobilization (KMb) Assistant for the Fall 2021 and Winter 2022 semesters. CESI is a research and teaching support unit in the College of Social and Applied Human Sciences bringing together campus and community skills and resources to address community research priorities. Our work enables university-community collaborations that positively impact our partners and the wider community.

Reporting to the Knowledge Mobilization Coordinator, the Knowledge Mobilization Assistant will support the general activities of the KMb program at CESI.

Main Duties

- Develop resources and supports to increase the capacity of graduate students to engage in effective knowledge mobilization. This will involve analyzing survey data, identifying recommendations for action, and working with staff and students across campus to plan and implement activities (e.g. workshops, mentorship program, community of practice).
- Support the development and implementation of KMb plans for various CESI projects, including collaborative community-university research projects and CESI's annual exhibit at 10C.
- Design infographics, posters, reports or other products to help translate CESI research into more accessible and visually appealing formats.
- Assist with other ongoing KMb program priorities, as relevant.

Hours of work will be between 5 and 10 hours per week from October 2021 until May 2022, with possibility of extension. All/most work will be done remotely. This position pays $22.50/hour.

Required Skills and Experience

- Excellent oral and written communication skills.
- Good organizational and project management skills.
- Very strong attention to detail.
- Good graphic design skills, demonstrated in products such as posters, infographics or designed reports.
- Good judgement and problem-solving skills.

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- Flexibility and desire to learn.
- Interest in applying research knowledge to real-life situations and working with diverse teams of community and university partners.

Additional Skills and Experience (Assets)

- Experience developing and implementing knowledge mobilization strategies.
- Experience related to community engagement or community-based research.
- Quantitative data analysis (survey data).

Training will be provided to the selected candidate. The incumbent must currently be registered as a graduate student at the University of Guelph.

At the University of Guelph, fostering a culture of inclusion is an institutional imperative. We invite and encourage applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our institution.

Application Package

- Curriculum Vitae (CV)
- Short cover letter describing your interest in this position (max. 1 page)
- An example of a recently completed visual product, such as a poster or infographic (preferably non-academic)

Application Deadline: Please submit your application package by Sunday, September 26, 2021.

Interviews will be held the weeks of September 27 and October 4.

Send your application package to the attention of:

Caroline Duvieusart-Dery
Knowledge Mobilization Coordinator
Community Engaged Scholarship Institute
cesi@uoguelph.ca