

Equity in Local Policy

Research Assistant

The Guelph Lab is calling for applications from graduate students with excellent skills in synthesizing research and clear language writing.

The ideal candidate will have an interest in applying research knowledge to real-life situations and a commitment to equity and related principles.

In this position you will work as part of a small team writing 5 policy briefs for the City of Guelph. You will undertake secondary research, identifying and synthesizing existing research and local data, and creating short (2-5 page) summaries. The policy briefs will support policymakers at the City of Guelph in developing equitable policy.

Apply

Please submit:

- A cover letter (max 1 page)
- Your resume or LinkedIn profile

Submit your application package by **9:00am on Monday, April 18th, 2022**. Send your application package to the attention of:

Sam Laban

Guelph Lab Facilitator

slaban@uoguelph.ca

Interviews of shortlisted applicants will be held remotely on April 19th or 20th



About the Project

Canadian municipalities increasingly recognize the importance of meaningfully integrating equity into their processes, programming, and policies. (See for example, the [City of Ottawa](#) and [City of Vancouver](#)). The goal of this project is to support the staff and Council at the City of Guelph in developing equitable policies.

The project will produce short, clear language documents which highlight and synthesize relevant research, statistical, and/or local data (e.g., through open data sets/databases accessed online) paired with additional resources and critical reflective questions to help guide local policymakers in integrating equity considerations into policy and related practices at the municipal level. Areas covered by the snapshots may include transit, housing, public spaces, and recreation.

This project is a partnership between the Senior Policy Advisor, Equity, Anti-Racism, and Indigenous Initiatives at the City of Guelph and the two programs based at the Community Engaged Scholarship Institute (Community Engaged Teaching and Learning, the Guelph Lab)

About the Role

This position reports to the facilitator of the Guelph Lab and Manager of Community Engaged Learning. The role will also involve regular meetings and communications with City of Guelph staff (consisting of mostly virtual with in-person meetings only as university and local public health policies allow).

- Time commitment: minimum of 20hrs per week until end of June 2022.
- Start date: April 21st, 2022
- Rate: \$22.50 / hour
- The Guelph Lab invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment.
- This position is available to students from any program. Applicants must currently be enrolled as a student at the University of Guelph.
- Interviews will be held on 19th and 20th. Questions will be circulated in advance and all efforts made to accommodate candidates' participation.

The [Guelph Lab](#) is a joint initiative of The College of Social and Applied Human Sciences, University of Guelph, and the City of Guelph. The purpose of the Lab is to address challenges that have direct impact and relevance to the community.

