

CESI Student Position

Research Shop Assistant (Immigration projects)

The [Community Engaged Scholarship Institute](#) (CESI) is hiring a graduate student to join our team as Research Shop Assistant for the Fall 2021 and Winter 2022 semesters. CESI is a research and teaching institute in the College of Social and Applied Human Sciences working in collaboration with community organizations to address community research needs. Our work enables university-community collaborations that positively impact our partners and the wider community.

Reporting to the Research Shop Manager, the Research Shop Assistant will support community engaged Research Shop projects, with a specific focus on projects related to immigration and newcomer integration.


Main Duties

- Work with the Research Shop team to support ongoing research and evaluation projects, including performing literature reviews, environmental scans, focus groups, surveys, etc.
- Collaborate with other graduate students and/or faculty in an interdisciplinary setting.
- Receive professional development related to community engaged scholarship and knowledge mobilization.
- Attend regular meetings with other Research Shop students and community partners.

Hours of work will be between 5 and 10 hours per week from October 2021 until May 2022, with possibility of extension. It is anticipated that all/most work will be done remotely. This position pays \$22.50/hour. The incumbent must currently be registered as a student at the University of Guelph.

Required Skills and Experience

- An understanding of newcomer/immigrant experiences. This could come from lived experience and/or research and/or work experience.
- Excellent oral and written communication skills.
- Very strong attention to detail.
- Excellent knowledge of Microsoft Word.

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- Good organizational and project management skills.
 - Demonstrated qualitative research skills.
 - Readiness to learn.
 - Interest in applying research knowledge to real-life situations and working with diverse teams of community and university partners.

Additional Skills and Experience (Assets)

- Experience related to community or stakeholder engagement.
- Quantitative research skills.
- Working knowledge of one or more of the following languages: Tigrinya, Arabic, Nepali.

Training will be provided to the selected candidate. The position is open to students from across the University of Guelph.

At the University of Guelph, fostering a culture of inclusion is an institutional imperative. We invite and encourage applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our institution.

Application Package

- Curriculum Vitae (CV)
- Short cover letter describing your interest in this position (max. 1 page)
- Recent writing sample (academic, work or personal)

Application Deadline: Please submit your application package by Sunday, September 26, 2021.

Interviews will be held the weeks of September 27 and October 4.

Send your application package to the attention of:

Karen Nelson
Research Shop Manager
Community Engaged Scholarship Institute
cesi@uoquelfh.ca