

# CESI Student Position

## Research Shop Assistant (various positions)

The [Community Engaged Scholarship Institute](#) (CESI) is hiring three graduate students to join our team as Research Shop for the Spring/Summer and Fall semesters. CESI is a research and teaching institute in the College of Social and Applied Human Sciences working in collaboration with community organizations to address community research needs. Our work enables university-community collaborations that positively impact our partners and the wider community.

We are currently seeking students for the following positions:

- Research Shop Assistant (general position)
- Research Shop Assistant (program evaluation focused)
- Research Shop Assistant (transitional aged youth focused, [see separate posting](#))

Reporting to the Research Shop Manager, the Research Shop Assistant will support community engaged research projects.

## Main Duties

- Work with the Research Shop team to support ongoing research and evaluation projects, including performing literature reviews, environmental scans, focus groups, surveys, etc.
- Collaborate with other graduate students and/or faculty in an interdisciplinary setting.
- Receive professional development related to community engaged scholarship and knowledge mobilization.
- Attend regular meetings with other Research Shop students and community partners.

Hours of work will be an average of 5 to 10 hours per week from May to December 2022, with an opportunity for extension. It is anticipated that most work will be done remotely with possibility of in-person work, in keeping with public health considerations. This position pays \$22.50/hour. The incumbent must currently be registered as a student at the University of Guelph and may be from any program.



## Required Skills and Experience

- Demonstrated qualitative research skills.
- Excellent oral and written communication skills.
- Good organizational and project management skills; very strong attention to detail.
- Good judgment and problem-solving skills.
- Interest in applying research knowledge to real-life situations and working with diverse teams of community and university partners.
- Readiness to learn.
- Some availability for team meetings, data collection, etc, during regular business hours.
- For the program evaluation focused position: experience in program evaluation through academic and/or professional settings.

## Additional Skills and Experience (Assets)

- Experience related to community or stakeholder engagement.
- Experience related to program evaluation.
- Quantitative research skills.



Training will be provided to the selected candidate. The position is open to students from across the University of Guelph.

At the University of Guelph, fostering a culture of inclusion is an institutional imperative. We invite and encourage applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our institution.

## Application Package

- Curriculum Vitae (CV)
- Short cover letter describing your interest in this position (max. 1 page)
- Recent writing sample (academic, work or personal)
- Please indicate which position(s) you are applying for.

**Application Deadline:** Please submit your application package by 11:59pm on Sunday April 10, 2022.



Interviews will be held the week of April 11<sup>th</sup> and 18<sup>th</sup>. Questions will be circulated in advance and all efforts made to accommodate candidates' participation.

**Send your application package to the attention of:**

**Karen Nelson**  
Research Shop Manager  
Community Engaged Scholarship Institute  
[cesi@uoguelph.ca](mailto:cesi@uoguelph.ca)

